



# **Consultant Anaesthesiologist**

## **Public Only Consultant Contract 2023 (POCC23)**

*St. James's Hospital- 37 hours*

**Reference ID:  
New Post**

**Permanent Appointment**

*Organization Profile, Job & Person Specification and Work Practice Plan*



## ORGANIZATION PROFILE:



### **About St James's Hospital**

St James's Hospital is Ireland's largest acute academic teaching hospital and is based in Dublin's south inner city. The hospital is one of two Dublin-based state-owned large scale acute medical facilities constituted independently under Statute. The hospital has over 1,000 inpatient beds and employs approximately 5,000 staff.

The 60-acre campus houses the Trinity College Dublin Health Sciences Centre, Trinity College Dublin Translational Medicine Institute, Wellcome Trust/HRB Clinical Research Centre, Irish Blood Transfusion Service (IBTS), St Luke's Radiation Oncology Centre, Centre for Advanced Medical Imaging, Emergency Medicine Department, National Medicines Information Centre, Johnathan Swift Clinic and St James's Private Clinic.

The new National Children's Hospital is co-located on the St James's Hospital Campus with further development planned for the relocation of the Coombe Women and Infants University Hospital to the campus to facilitate an optimal tri-location of acute adult, paediatric and maternity services.

### **Acute Service Provision**

St James's Hospital has the greatest number of clinical specialties, sub-specialties and national services in the acute adult hospital system in Ireland\*. It has the largest medical oncology programme nationally and is a designated Comprehensive Cancer Centre, accredited by the OECl, recognising it as a centre of excellence for the delivery of cancer care in Ireland, comparable in scale and complexity to other major European centres.

By international standards, St James's Hospital is a significant acute hospital service provider. We provide acute, emergency, specialist services and residential care, across a vast range of medical and surgical specialties and place high emphasis on excellence of delivery, research, innovation and education.



### **Trinity College, Dublin**

With our academic partner Trinity College Dublin, our overarching ambition is to evolve into Ireland's first Academic Health Science Centre (AHSC), in a fundamental reshaping of the hospital-university model. The expertise of Trinity College Dublin as Ireland's leading university, and St James's Hospital as Ireland's largest acute academic teaching hospital, means that the two institutions are uniquely placed to drive the establishment of Ireland's first AHSC. The strategic shift reflects international experience demonstrating that the integration of education, research, innovation and clinical service delivery in an Academic Health Science Centre model significantly improves and enhances both patient care and research, contributes to innovation and the knowledge economy and improves staff retention and recruitment. The AHSC will take a national lead in driving solutions to health infrastructure and better health performance. A healthier Ireland needs to be built inclusively, with key partners in localities, across government including the Department of Health, the HSE, the private sector, and innovators.

The defining feature of an AHSC is the commitment of pursuing a tripartite mission of:

1. Achieving high standards of clinical care
2. Leading clinical and laboratory research and
3. Educating doctors and other health professionals.

A key objective is to improve clinical quality and health outcomes, informed by excellent research and education to leverage the value of integrating the tri-partite mission of service, education, research and innovation for the benefit of patients, the community and the knowledge economy.

### **Mercer's Institute for Successful Ageing**

The Mercer's Institute for Successful Ageing (MISA) at St James's Hospital is an exemplar of how we see an AHSC developing on site - on an institute by institute basis. MISA is a state-of-the-art-facility for integrated clinical services and a hub for world-leading research in ageing. The Institute promotes coordinated patient-centred care, coupled with far-reaching educational and training programmes. Responding to the need for innovation in the delivery of services for Ireland's ageing population, the institute:

- provides early diagnostic and rapid access care clinics, along with inpatient acute assessment, rehabilitation, and continuing care units
- delivers innovative research and develops technologies with industry partners to advance healthy life-years
- serve as a local resource to the surrounding community, while offering Ireland a national centre for successful ageing.

The Mercer's Institute for Successful Ageing was built successfully using a combination of philanthropic and state funding on time and within budget, following a very generous grant from Chuck Feeney's Atlantic Philanthropies.



### **The Wellcome HRB Clinical Research Facility (CRF)**

The Wellcome HRB Clinical Research Facility (CRF) is fully embedded in St James's Hospital and is central to the clinical research activity taking place on campus. It contributes to an environment of top quality patient care as research active hospitals are associated with better patient outcomes. Opened by An Taoiseach in May 2013, the CRF is a partnership between Trinity College Dublin and St James's Hospital. It was built and equipped with approximately €12.5M in funding from the [Wellcome Trust](#), a UK based research charity. The facility supports and conducts a wide range of studies from observational studies to complex clinical trials. It provides Irish patients with early access to novel and life changing therapeutics for costly to treat conditions like Haemophilia A and Spinal Muscular Atrophy. It also supports early stage evaluation of point of care manufacture of CAR-T and other cell therapies for the treatment of cancer. The facility supports Medtech and Biotech start-up and campus spin-out companies including: [Neuromod](#), [Selio Medical](#), [ProVerum](#) and [aCGT Vector](#). Currently the CRF employs approximately 20 staff. This highly specialised team work under a rigorous quality system that meets international standards (ICH-GCP) and has successfully completed Health Product Regulatory Authority Inspections.

**10,600 subjects have enrolled in studies and clinical trials with 23,800 subject visits have been facilitated in the CRF since 2013.**

### **Lean Transformation in Healthcare**

St James's Hospital recognises the need to develop a health system that is sustainable and capable of delivering consistently high-quality services. In 2021, to achieve our strategic ambition, St James's Hospital partnered with the Virginia Mason Institute (VMI) to understand the Virginia Mason Production System (VMPS), a lean management methodology based on the principles of the Toyota Production System (TPS). The Virginia Mason Institute was founded in 2008 and is a non-profit organisation specialising in healthcare transformation. As a proof of concept, through education, coaching and facilitation, VMI worked with St James's Hospital to help us build the organisational capability needed to create and sustain a culture of continuous improvement.

The aim of the Lean Transformation programme is to ensure that every patient gets the right care, in the right place at the right time by:

- optimising resource utilisation and removing waste from the system; to include productivity, efficiency, effectiveness, workforce, equipment and space;
- ensuring exemplar digitisation of operations and processes;
- promoting a culture of continuous improvement; and
- empowering frontline staff to drive improvement efforts.

The hospital's Lean Transformation Office has identified many speciality areas of focus including improving, redesigning and transforming processes in scheduled and unscheduled care; conducting rapid movement events in areas such as day theatre optimisation and day of surgery admissions; and large scale improvement events to support ambulatory care pathways.

## **Trinity St James's Cancer Institute (TSJCI)**

Trinity College Dublin and St James's Hospital have united to form the Trinity St James's Cancer Institute (TSJCI) which aspires to become Ireland's first fully Comprehensive Cancer Care Centre to benefit cancer patients and their families across the nation and internationally. The TSJCI is the first OECl accredited and designated cancer centre on the island of Ireland. Becoming a Comprehensive Cancer Centre requires a specialist level and scale of clinical cancer care, education provision, research capabilities and infrastructure that are recognised at an international level. Such a centre will integrate innovative and ground-breaking cancer science with patient-focused clinical care. The Trinity St James's Cancer Institute is uniquely and strongly placed to provide this level of cancer care for Ireland. Today, The Trinity St James Cancer Institute is a centre of excellence for the delivery of cancer care accommodating the largest medical oncology programme and is recognised internationally as a leading research centre for cancer. The TSJCI will be located in one building on the St James's Healthcare campus.

### **It will do this by:**

- accelerating translation of scientific discovery to patient treatments;
- conducting pioneering research to deliver improved treatments and patient outcomes;
- providing world class education and training to the next generation of cancer leaders; and
- attracting and retaining the best talent in cancer research, clinical care and education.

### **The Trinity St James's Cancer Institute will:**

- provide national leadership;
- contribute to a decrease in cancer incidence and mortality in Ireland;
- contribute to a decrease in cancer incidence and mortality in Ireland;
- bring genomic medicine to the forefront of cancer prevention in Ireland delivering personalised care; and
- improve the survival of patients with cancer.

A leading cancer centre is a national priority for Ireland and a key part of the National Cancer Strategy. TSCJI is working closely with the government and health authorities to ensure this happens. The work is led by oncologists Professors Maeve Lowery and John Kennedy who are co-directors of TSJCI.

### **Key stats for the Trinity St James's Cancer Institute\***

- 43% of national workload for lung cancer surgery
- 32% of national workload for upper GI cancer surgery
- 45% of national workload for head and neck cancer surgery (excludes thyroid surgery)
- 21% of national workload for gynaecology cancer surgery
- 25% of national workload for lung cancer patients diagnosed\*


*\*This activity reflects the most up to date NCRI activity for 2019*



## Smart D8

St James's Hospital is supporting the vision for community development through its involvement in the Smart D8 initiative and the formation of the Dublin 8 Innovation Corridor. Launched in March 2021 by Minister for Further and Higher Education, Research, Innovation and Science, Simon Harris, Smart D8 is a collaborative initiative with the purpose of investigating how new and innovative approaches can be used to improve citizens' health and wellbeing in Dublin 8. The initiative has engaged with the Dublin 8 community and has partnered with organisations such as the Guinness Enterprise Centre, Health Innovation Hub Ireland, Dublin City Council, the HSE and St James's Hospital to develop local solutions to local problems. The creation of the Dublin 8 Innovation Corridor will further support the regeneration of the area and will connect the St James's Hospital campus to Dublin's existing digital, commercial and cultural assets. The development of a Dublin 8 Innovation Corridor will attract healthcare firms and organisations in order to encourage innovation and entrepreneurship while being a catalyst for major regeneration and rejuvenation of the area. Proven successful in Manchester and Toronto, such projects are designed to ensure the best health outcomes for patients, attract a high-quality workforce and secure private sector investment.

With potential to become Ireland's 'Silicon Valley of health innovation,' it is hoped that the Dublin 8 Innovation Corridor will leverage the development of the St James's Hospital campus and its placement as Ireland's first digital hospital campus. In this context, the Dublin 8 Innovation Corridor will support government policy to establish Ireland as a leading location for digital innovation between multinational healthcare companies and hospitals.



# ST JAMES'S TRINITY ACADEMIC HEALTH SCIENCE CAMPUS ANNUAL OVERVIEW\*



ED PRESENTATIONS  
**52,837**



ED ADMISSIONS  
**14,334**



OUTPATIENT  
APPOINTMENTS  
**410,471**



INPATIENT/DAYCASE  
ADMISSIONS  
**81,499**



STAFF  
**5,503**



TURNOVER  
**€522M**



INPATIENT BEDS  
**1,026**

\*2022 data

## ACADEMIC PARTNERS

ST JAMES'S  
HOSPITAL



Trinity College Dublin  
Coláiste na Tríonóide, Baile Átha Cliath  
The University of Dublin

### WE ARE LEADERS...

#### NATIONAL

- TSJCI designated cancer center (Trinity St James's Cancer Institute)
- Mercer's Institute for Successful Ageing (MISA)
- National Burns Unit
- National Centre for Adult Bone Marrow Transplantation
- Early Mucosal Neoplasia
- National Coagulation Centre
- National Maxillofacial Unit
- TB reference laboratory
- MRSA reference laboratory
- Narcolepsy service
- Epidermolysis bullosa service
- Mohs surgery

#### SUPRA-REGIONAL

- Cardiology
- Medicine / Infectious Diseases
- Vascular surgery
- Immunology

#### IN FUTURE OUR CAMPUS WILL HOUSE

- New National Children's Hospital
- Coombe Hospital

#### REGIONAL AND LOCAL

- Cardiology
- Respiratory
- Endocrinology
- ENT – head and neck
- Genito Urinary Medicine
- Rheumatology
- Thoracic surgery
- Emergency Medicine
- Orthopaedics (trauma)
- Dermatology
- Neurology
- Nephrology
- General medicine
- General surgery
- Urology
- Ophthalmology
- Psychiatry

#### OUR 60-ACRE CAMPUS HOUSES

- Trinity College Dublin Health Sciences Centre
- Trinity College Dublin Translational Medicine Institute
- Wellcome Trust /HRB Clinical Research Centre
- Irish Blood Transfusion Service (IBTS)
- St Luke's Radiation Oncology Centre
- Centre for Advanced Medical Imaging
- Emergency Medicine
- National Medicines Information Centre
- Jonathan Swift Clinic
- St James's Private Clinic

## DIRECTORATE AND DEPARTMENTAL PROFILE

### Area of Assignment

Department of Anaesthesiology; Surgical, Anaesthesia and Critical Care (SACC) Directorate St. James's Hospital, Dublin and its associated South Dublin Surgical Hub at Mount Carmel, Dublin.

### Department of Anaesthesiology, Critical Care and Pain Medicine

The Department of Anaesthesiology, Critical Care and Pain Medicine at St. James's Hospital is part of the Surgical Anaesthesia and Critical Care (SACC) Directorate. In total, there are sixteen operating theatres at St James's Hospital: eleven in the main theatre suite, a separate Burns Theatre that is the National Burns Unit, a state of the art hybrid Endovascular Suite and three theatres in the Ambulatory Unit. Additional surgical capacity is also available at the South Dublin Surgical Hub at Mount Carmel. Officially opened in February 2025, the unit was developed, designed and is governed by St James's Hospital. This innovative facility features four state-of-the-art theatres and is set to perform 10,000 day-case procedures annually, significantly improving access to elective and ambulatory care. Outside of the SACC Directorate, there is a growing need for anesthesia support as various medical specialities continue to advance their interventional programmes through innovation and infrastructural expansion. This includes support for the rapidly expanding cardiology services, across 3 cardiac catheterisation labs; interventional radiology and endoscopy.

The Department provides anaesthesia for adult patients in the following disciplines: general surgery, upper GI, urology, gynaecology, cardiothoracic, vascular, otorhinolaryngology & maxillofacial, plastic, burns & reconstructive surgery and orthopaedics There is a large oncological surgical component in all of these disciplines. St James's Hospital incorporates the National Bone Marrow Transplant Unit, and includes the National Coagulation Centre, which contributes to a complex surgical patient population. In addition, the Department of Surgery and the Critical Care Unit admit trauma and acute medical patients, accepting local, regional, and nationwide referrals.

The Department also provides pre-operative assessment for general and cardiothoracic surgical patients through separate dedicated pathways. Additionally, there is a well-established Pain Medicine team, which delivers a busy acute and chronic pain service. In addition to two Consultants in Pain Medicine, the team includes a Pain Fellow, an anaesthesiology-based registrar, four Clinical Nurse Specialists and an Advanced Nurse Practitioner.

The General Intensive Care Unit (GICU) admits over 1,000 patients annually. It has 26 beds with 2 dedicated Burns Intensive Care beds within the Burns Unit. GICU includes open-plan areas and single-occupancy isolation room. The unit is staffed by a dedicated team of 12 intensive care consultants, each bringing unique expertise across a broad range of subspecialties with particular interests in cardiac intensive care, obstetric critical care, haematology, point-of-care ultrasound and echocardiography.

There are 52 consultants across the Department of Anaesthesiology, Critical Care and Pain Medicine. The majority are

primarily based at St James's Hospital, with a smaller number of joint appointments with The Coombe Hospital and with The Royal Victoria Eye and Ear Hospital. There are 50 non-consultant hospital doctors (NCHD's) in the Department. These include trainees in anaesthesiology, critical care, and pain medicine. There are 4 Fellow positions: Advanced Airway Management, Intensive Care Medicine (2) and Pain Medicine.

There is a comprehensive education programme in the department, in which the successful applicant will participate. The Department is tasked with training under-graduate medical students, post-graduate anaesthesia and critical care trainees, nursing and allied health staff. We also participate in the Primary and Final Fellowship pre-examination courses and in the Joint Faculty of Intensive Care Medicine Fellowship Course. There are four college tutors who supervise College of Anaesthesiology training, and one supervisor of training for the Joint Faculty of Intensive Care Medicine of Ireland, who lead comprehensive Anaesthesiology and Critical Care Education programmes

The Department is recognised for training by the following bodies:

- The College of Anaesthesiology Ireland, for BST and SpR training
- The Royal College of Physicians in Ireland for SpR training in Intensive Care Medicine.
- The Joint Faculty of Intensive Care Medicine of Ireland
- The Faculty of Pain Medicine for SpR and fellowship training

## **JOB SPECIFICIFICATIONS**



### **KEY DUTIES AND RESPONSIBILITIES**

#### **Management**

The appointee will have administrative duties as may be delegated by the Head of Department, or the Clinical Director. The appointee may be required to take on the role of Head of Department.

#### **Clinical**

- To participate in the development of, and undertake, all duties and functions pertinent to the Consultant's area of competence, as set out within the Clinical Directorate Service Plan and in line with policies as specified by the Employer.
- To be responsible for the care and treatment and review of all patients under his/her charge and to maintain clinical autonomy relating to the management and care of individual patients in line with the following Work Schedule:
- To collaborate and work closely with the patient, his/her family, the multidisciplinary team, managerial/administrative staff and external agencies to facilitate discharge planning, continuity of care and specific care requirements

- To provide, as appropriate, consultation in the Consultant's area of designated expertise in respect of patients of other Consultants at their request.
- To facilitate co-ordination, co-operation and liaison across health care settings, strengthen the interface between different locations of care and develop the concept of collaborative care planning in conjunction with other professionals.
- Together with colleagues who have similar appointments in Anaesthesiology, initiate a leadership role in shaping hospital policy with regard to the management and treatment of patients, best practice and accreditation.
- To supervise and be responsible for diagnosis, treatment and care provided by Non-Consultant Hospital Doctors (NCHDs) treating patients under the Consultant's care
- To support the implementation of standards which provide safe quality care, timely diagnosis and focused treatment in line with prescribed treatment protocols and international best practice.

### **Education**

- Contribute to training and supervision of in the Department
- Register as a CAI trainer and be allocated specialist trainees by CAI SAT programme
- Supervision of audits and research carried out by NCHDs
- Participation in the education and training of staff in Anaesthesiology
- Participation in education sessions for NCHDs, nurses, allied health professionals and undergraduate students
- Participation in ongoing CPD programs

### **Research and audit**

- Performance of appropriate research in **Anaesthesiology and sub-specialities**, and in collaboration with other researchers within the hospital
- Participation and promotion of clinical audit within the department, the wider hospital and on a national and international level

### **On-Call commitments**

- The successful candidate will be rostered according to departmental schedules and on-call rosters and in accordance with contractual obligations. Consultants are required to submit a detailed practice plan outlining weekly commitment to the department. This will be used to create a template for the weekly schedule and will allow for monitoring of duties.

The above Job Description is not intended to be a comprehensive list of all duties involved and consequently, the post holder may be required to perform other duties as appropriate to the post which may be assigned to him/her from time to time and to contribute to the development of the post while in office. This document must be regarded as an outline of the major areas of accountability at the present time, which will be reviewed and assessed on an on-going basis.



## SKILLS AND KNOWLEDGE

**Clinical Care:** To demonstrate the ability to provide a level of clinical care required by this post according to the standards and requirements set by statutory and regulatory bodies, e.g. CAI, JFICMI, IMC etc.

**Communication:** To illustrate a high level of verbal and non-verbal skills in order to effectively communicate with and relate to patients and / or parents / family, colleagues, hospital staff and management.

**Administration & Management Skills:** To demonstrate a satisfactory level of proficiency so as to enable the appointee to manage his/her staff and service and to be able to interact with and participate in hospital management structures as required. Furthermore, the appointee should demonstrate the ability to lead, supervise and be responsible for the clinical work of his / her multi-professional team.

**Organisational Awareness:** Provide evidence of knowledge and understanding of the structure and governance of this and similar organisations.

**Teaching:** To demonstrate skills required for educational training to medical students, professions.

**Research:** To demonstrate a proven ability and track record of engagement in research relating to the speciality.

**Continuing Education:** To demonstrate a proven record of undertaking C.M.E. and C.P.D.

**Audit:** The appointee would be expected to have an interest in, and prior experience of health services related research, data management and audit would be valuable in order to support the ongoing research and academic activity of the St James's Hospital Anaesthiologist Department.



## REPORTING TO:

Reports and is accountable to the relevant Executive Medical Director, Clinical Director and Departmental Clinical Lead and Chief Executive Officer.



## INFORMAL QUERIES TO :

Dr. Éimhín Dunne, Chair of the Department of Anaesthesiology, Critical Care & Pain Medicine, St. James's Hospital;  
email: [eidunne@stjames.ie](mailto:eidunne@stjames.ie) and/or

Dr. Áine O'Gara, Deputy Chair, Department of Anaesthesiology, Critical Care & Pain Medicine, St James's Hospital;  
email: [aogara@stjames.ie](mailto:aogara@stjames.ie)

## PERSON SPECIFICATION



### QUALIFICATIONS

#### **Essential:**

The successful interviewee must be registered as a Specialist in Anaesthesiology on the Specialist Division of the Register of Medical Practitioners, maintained by the Medical Council of Ireland prior to taking up appointment. The candidate will be allowed a max of 180 calendar days from date of interview to secure this registration and produce evidence of special interest training where relevant. Should the successful candidate not be registered as a Specialist at that time, the post may be offered to the next suitable candidate. Should no suitable candidate exist, a further recruitment process may be initiated.

#### **Desirable:**

- Post CCST fellowship training in regional anesthesia supported by completion of EDRA examination
- Interest in enhanced perioperative pathways and ambulatory care

#### **Taking up Appointment**

The successful candidate will be required to take up duty no later than six months of being interviewed.



## PARTICULARS OF OFFICE

<b>Tenure</b>	Whole-time, Permanent, and Pensionable
<b>Annual Salary:</b>	Public Only Consultant Contract 2023 (POCC23) €233,527.00- €280,513.00 per annum pro rata (in line with Consolidated Salary Scales)
<b>Probationary Period:</b>	Permanent appointment to this post is dependent upon the Employee satisfactorily completing a probationary period of 6 months. The probationary period may be extended at the discretion of the Employer for a further period of up to 6 months. A Consultant who currently holds a permanent Consultant appointment in the Irish public health service will not be required to complete a probationary period should (s)he have done so already. A Consultant will not be required to complete the probationary period where (s)he has for a period of not less than 12 months acted in the post pending its filling on a permanent basis.
<b>Pension Scheme:</b>	The candidate will be entered into one of the Hospital Superannuation Schemes dependant on your previous HSE service.
<b>Working Hours:</b>	The Consultant is contracted to undertake such duties / provide such services as are set out in this Contract in the manner specified for 37 hours per week. To support the Employer in the delivery of extended consultant-provided services the Employee's core weekly working hours will be scheduled to occur between 8.00 am and 10.00 pm on rostered Mondays to Fridays and between 8.00 am and 6.00 pm on rostered Saturdays.
<b>Annual, Conference, Course leave:</b>	All leave or planned absences, other than those described in Clause 19.3 'Sick Leave', Terms and Conditions of Consultant Contract must have prior approval from the Clinical Director / Employer. The Consultant's annual leave entitlement is 30 working days per annum and as determined by the Organisation of Working Time Act 1997.
<b>Sick leave:</b>	The Consultant may be paid under the Sick Pay Scheme for absences due to illness or injury. Granting of sick pay is subject to a requirement to comply with the Employer's sick leave policy.
<b>Private Practice</b>	You may not engage in private practice on-site in accordance with the Contract Type. Please refer to the Public Only Consultant Contract 2023 for further details.
<b>Clinical Indemnity Scheme</b>	This post is indemnified by the Clinical Indemnity Scheme. Please refer to the Public Only Consultant Contract 2023 for further details.
<b>Disciplinary &amp; Grievance Procedures</b>	Please refer to the Public Only Consultant Contract 2023 for further details.



## APPLICATION PROCESS

St. James's Hospital is an equal opportunities employer and is committed to employment policies, procedures and practices which do not discriminate on grounds such as gender, civil status, family status, age, disability, race, religious belief, sexual orientation or membership of the travelling community. On that basis we encourage and welcome talented people from all backgrounds to join our staff community

Applications must be made via the electronic recruitment system. Details on how to register your profile can be found on the separate document entitled "Online Application Information Guide".

Candidates will be required to attend in person before an interview board established by the St James's Hospital Board. The Hospital Board will not be responsible for any expenses a candidate may incur in attendance for interview.

Declaration: Please review your cover letter and curriculum vitae carefully and check for any errors or omissions. False declaration or omission in support of your application will disqualify you from appointment.



## CLOSING DATE

**19/12/2025**



## SHORTLISTING

Shortlisting will be carried out on the basis of information supplied on your curriculum vitae. The criteria for shortlisting are based on the requirements of the post as outlined in the Person Specification. Failure to include information regarding these requirements on your CV may result in you not being called forward to the next stage of the recruitment process.

Please note that you will be contacted mainly by mobile phone and/or email. It is important that your mobile phone number and email address are correct. It is your responsibility to ensure that you have access to your mobile voice mails and emails. We recommend that you use an email address that you have regular access to.

Please note that in instances that a large number of applications and while you may meet the eligibility requirements of the competition, the Public Appointments Service may decide to employ shortlisting to reduce the numbers being invited to interview. An expert board will examine the application forms against pre-determined criteria based on the requirements of the position. This is not to suggest that other candidates are necessarily unsuitable or incapable of undertaking the job, rather that there are some candidates who, based on their application, appear to be better qualified and/or have more relevant experience. It is therefore in your own interest to provide a detailed and accurate account of your qualifications and experience on the application form- please note the applications cannot be amended once submitted. Canvassing is not permitted and will automatically mean disqualification.



## ADDITIONAL INFORMATION

### **Confidentiality:**

During the course of employment staff may have access to, or hear information concerning the medical or personal affairs of patients, students, staff and / or other health service business. Such records and information are strictly confidential and unless acting on the instruction of an authorised officer, such information must not be divulged or discussed except in the performance of normal duty. In addition records must never be left in such a manner that unauthorised persons can obtain access to them and must be kept in safe custody when no longer required.

### **Hygiene:**

During the course of employment staff are required to ensure that the hospital's hygiene and infection control policies are adhered to at all times. All employees have responsibility to prevent transmission of infection by adhering to and implementing optimal hand hygiene and adhering to the Hospital's Hygiene processes. Hygiene is a fundamental component of St. James's Hospital quality system to ensure the safety and well-being of its patients and staff and plays a role in the prevention and control of healthcare associated infection.

### **Policies / Legislation:**

All Hospital policies and procedures form an integral part an employment contract and may be subject to update and revision, from time to time, in consultation with union representatives as appropriate. Employees are required to comply with all hospital policies, procedures (e.g. Dignity at Work, Trust in Care, Computer Usage Policy) and the Hospital's ethical codes of practice. Employees are required to abide by the hospital's code of behaviour and the code of practice as defined by their relevant professional body.

### **Age**

Age restriction shall only apply to a candidate where he/she is not classified as a new entrant (within the meaning of the Public Service Superannuation (Miscellaneous Provisions) Act, 2004). A candidate who is not classified as a new entrant must be under 65 years of age on the first day of the month in which the latest date for receiving completed application forms for the office occurs.

Please note the following:

- The Hospital Board is not responsible for loss or theft of personal belongings
- Fire orders must be observed and staff must attend the fire lectures periodically
- All accidents within the department must be reported immediately via Adverse Incident Reports (AIR's).
- All staff are advised to avail of Hepatitis B Vaccination with Occupational health
- St. James's Hospital Hospital buildings and campus are smoke-free.



## USEFUL LINKS

St. James's Hospital	<a href="http://www.stjames.ie">www.stjames.ie</a>
Health Service Executive	<a href="http://www.hse.ie">www.hse.ie</a>
Trinity College, Dublin	<a href="http://www.tcd.ie">www.tcd.ie</a>
National Doctors Training Programme (Consultant Division)	<a href="https://www.hse.ie/eng/staff/leadership-education-development/met/">https://www.hse.ie/eng/staff/leadership-education-development/met/</a>
Strategic Vision (St. James's Hospital)	<a href="#">Strategic Programme 2021 – 2025   St James's Hospital</a>

## Work Practice Plan (WPP)

### On Call Commitment

<b>On Call Commitment</b>	1:9 on-call commitment to main campus, St. James's Hospital only. To include week-nights, week-ends and public holidays.
---------------------------	--

### Post/Practice Plan Hours

Clinical Site	Post Hours	Practice Plan Hours
St James's Hospital	37 hours	37 hours

### Activity Summary: Subject to change based on service needs and skill mix within the department

<b>Monday</b> (SJH Main campus or South Dublin Surgical Hub at Mount Carmel)	08:00-09:00	Theatre/AOT	09:00-10:00	Theatre/AOT
	10:00-11:00	Theatre/AOT	11:00-12:00	Theatre/AOT
	12:00-13:00	Theatre/AOT	13:00-14:00	LUNCH
	14:00-15:00	Theatre/AOT	15:00-16:00	Theatre/AOT
	16:00-17:00	Theatre/AOT	17:00-18:00	Theatre/AOT
	18:00-19:00	Theatre/AOT	19:00- 20:00	
	20:00-21:00			
<b>Wednesday</b> (SJH Main campus or South Dublin Surgical Hub at Mount Carmel)	08:00-09:00	Theatre/AOT	09:00-10:00	Theatre/AOT
	10:00-11:00	Theatre/AOT	11:00-12:00	Theatre/AOT
	12:00-13:00	Theatre/AOT	13:00-14:00	LUNCH
	14:00-15:00	Theatre/AOT	15:00-16:00	Theatre/AOT
	16:00-17:00	Theatre/AOT	17:00-18:00	Theatre/AOT
	18:00-19:00	Theatre/AOT	19:00- 20:00	
	20:00-21:00			
<b>Thursday</b> (SJH Main campus or South Dublin Surgical Hub at Mount Carmel)	08:00-09:00	Teaching/Training	09:00-10:00	Teaching/Training
	10:00-11:00	CPD/CME	11:00-12:00	CPD/CME
	12:00-13:00	CPD/CME	13:00-14:00	LUNCH
	14:00-15:00	CPD/CME	15:00-16:00	Administration
	16:00-17:00		17:00-18:00	
	18:00-19:00		19:00- 20:00	
	20:00- 20:30			
<b>Friday</b>	08:00-09:00	Theatre/AOT	09:00-10:00	Theatre/AOT
	10:00-11:00	Theatre/AOT	11:00-12:00	Theatre/AOT
	12:00-13:00	Theatre/AOT	13:00-14:00	LUNCH
	14:00-15:00	Theatre/AOT	15:00-16:00	Theatre/AOT
	16:00-17:00	Theatre/AOT	17:00-18:00	Theatre/AOT
	18:00-19:00	Theatre/AOT	17:00-18:00	

